



*Embassy of the United States of America
General Services Office
Yaounde, Cameroon*

SCOPE OF WORK

Product/service required: Repair of Planter Box

General Specification:

The US Embassy Yaounde is seeking the services of a qualified and experienced contractor to repair concrete curb and grading repairs of the main flower island at the front of the main Embassy entrance.

Contractor shall:

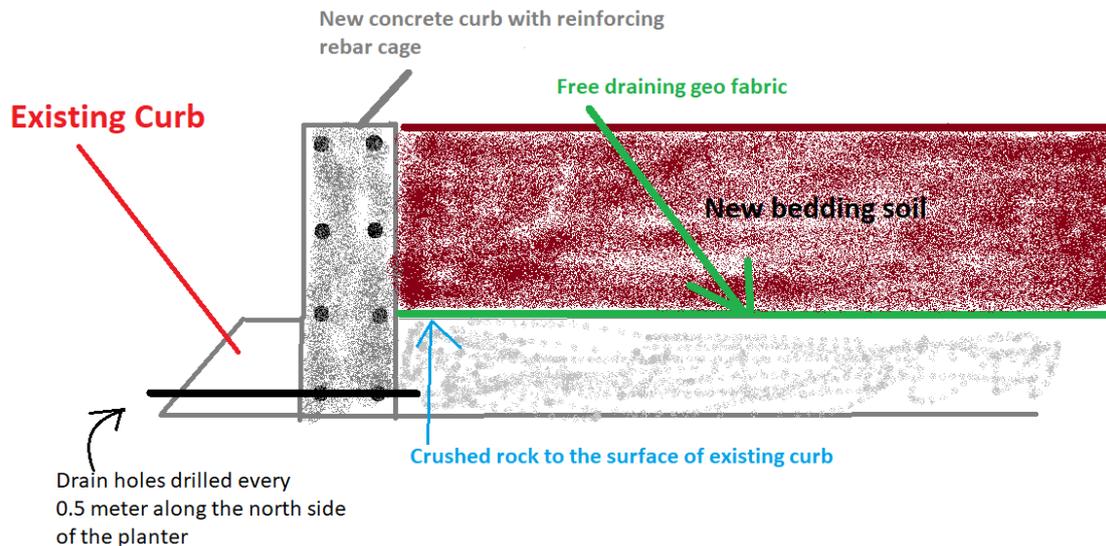
1. Remove all flowers, shrubs and soil. Excavate to bottom of existing curb carefully as not to disturb the existing palm tree.
2. Construct reinforced concrete curb 40 cm above existing curb at the North side, keeping that grade throughout the circumference of the curb. Curb shall be 30 cm thick concrete. Weep holes shall be drilled at the bottom of the curb to allow for proper plant bed drainage.
3. Initial back fill layer – 15cm crushed rock – 1cm in diameter.
4. Install free draining geo fabric over the crushed rock.
5. Flower bedding soil -- On top of geo fabric, backfill to the top of new curb with mulched black soil. This will consist of 50% black soil, 30% plant mulch, quality black soil with plant mulch and 10% horse manure and 10 % chicken manure.



***Note:** This area contains a utility vault. The vault must be raised to the new plant bed level by extending the concrete walls and moving the metal cover up.

Appendix 1.

Layers of back fill and concrete curb elevation drawing



The successful contractor shall provide a work plan for the entire project, to easily evaluate work progress on a timely basis, complete all work, including furnishing all labor, material, equipment, and services required under this purchase order for a firm fixed price.

1. **Location of Performance:** Work performed under the contract will be performed at the US Embassy Yaounde in Cameroon.
 2. **Period of Performance:** The period of performance will be as agreed during the award of a government purchase order.
 3. **Price Quote Due Date:** All quotes must be submitted via email to: yaounde_procurement@state.gov On or before 11:30am, September 15, 2020.
 4. **Contract vehicle:** Open Market.
 5. **Site Visit:** A site visit will be conducted on September 08, 2020 at 10 a.m. Kindly send the name of your company and person attending to Yaounde_procurement@state.gov not later than September 03, 2020.
 6. **Meet or Exceed?** Offers must meet or exceed requested specifications as described herein.
 7. **Award Type:** Government Purchase Order.
- Evaluation Factors:

- Award will be made to the lowest priced, acceptable, responsible offeror. Proposals shall include proof of prior experience.
- The Government reserves the right to reject proposals that are unreasonably low or high in price.
- Quoter acceptability will be determined by assessing the quoter's compliance with the terms of the RFQ.
- The Government will determine quoter responsibility by analyzing whether the apparent successful quoter complies with the requirements of FAR 9.1, including:
 - Adequate financial resources or the ability to obtain them;
 - Ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
 - Satisfactory record of integrity and business ethics;
 - Necessary organization, experience, and skills or the ability to obtain them;
 - Necessary equipment and facilities or the ability to obtain them; and
 - Be otherwise qualified and eligible to receive an award under applicable laws and regulations

8. **Offer validity:** 90 days

Applicable FAR clauses: The selected Offeror must comply with all applicable FAR clauses. Please see final contracting instrument for a complete list, the full text of which may be accessed electronically at <https://acquisition.gov/far/fac.html>

SAM Registration: Vendors are encouraged to register in SAM (System for Award Management www.sam.gov) to be eligible for awards with the US Government

Contracting Authority: This request for quotation does not constitute a contract with the U.S Government. Per FAR 1.602, the sole representative of the Government authorized to enter into an agreement is a warranted Contracting Officer. The selected Offeror must ensure that a valid obligating document (e.g. Government Purchase Order) signed by a Contracting Officer is in place before commencement of work. Any and all modifications after the commencement of work must likewise be authorized by a Contracting Officer.