



*Embassy of the United States of America
General Services Office
Yaounde, Cameroon*

SCOPE OF WORK

Product/service required: Sysmex XP300 Hematology machine (or Equal), starter kit accessories and one-year worth of controls.

Detailed Description:

The US Embassy is seeking the services of a qualified and experienced contractor to provide a Sysmex XP300 Hematology machine (or Equal), starter kit accessories and one-year worth of controls per the table below:

No.	Description	Qty	Unit	Price	Total
1	43090010 AUTOMATE XP300 NFS 'SYSMEX	1	each		
2	43090060 STROMATOLYSER WH 3*500ML XP-300 'SYSMEX	1	each		
3	43090050 CELLPACK DCL 10L 'SYSMEX	1	each		
4	43090070 CELLCLEAN 50 ML XP-300 'SYSMEX	1	each		
5	43090089 CALIBRATEUR XP-300 *3FL 'SYSMEX	1	each		
6	43090080 EIGHTCHECK-3WP H 1.5ML 12 FL 'SYSMEX	4	each		
7	43090081 EIGHTCHECK-3WP L 1.5ML 12 FL 'SYSMEX	4	each		
8	43090082 EIGHTCHECK-3WP N 1.5ML 12 FL 'SYSMEX	4	each		
	VAT if applicable				
	Total				

1. **Location of Performance:** Goods will be delivered to the US Embassy in Yaounde.
2. **Period of Performance:** The period of performance is a maximum of fifteen (15) calendar days from the award of a government purchase order.
3. **Price Quote Due Date:** All quotes must be submitted via email to: yaounde_procurement@state.gov. On or before October 23, 2020.
4. **Contract vehicle:** Open Market.
5. **Set-aside restrictions?** There are no set-aside restrictions for this procurement.

6. **Meet or Exceed?** Offers must meet or exceed requested specifications as described herein.

7. **Award Type:** Government Purchase Order.

Evaluation Factors:

- Award will be made to the lowest priced, acceptable, responsible offeror.
- The Government reserves the right to reject proposals that are unreasonably low or high in price.
- Quoter acceptability will be determined by assessing the quoter's compliance with the terms of the RFQ.
- The Government will determine quoter responsibility by analyzing whether the apparent successful quoter complies with the requirements of FAR 9.1, including:
 - Adequate financial resources or the ability to obtain them;
 - Ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
 - Satisfactory record of integrity and business ethics;
 - Necessary organization, experience, and skills or the ability to obtain them;
 - Necessary equipment and facilities or the ability to obtain them; and
 - Be otherwise qualified and eligible to receive an award under applicable laws and regulations

8. **Offer validity:** 90 days

Applicable FAR clauses: The selected Offeror must comply with all applicable FAR clauses. Please see final contracting instrument for a complete list, the full text of which may be accessed electronically at <https://acquisition.gov/far/fac.html>

SAM Registration: Vendors are encouraged to register in SAM (System for Award Management www.sam.gov) to be eligible for awards with the US Government

Contracting Authority: This request for quotation does not constitute a contract with the U.S Government. Per FAR 1.602, the sole representative of the Government authorized to enter into an agreement is a warranted Contracting Officer. The selected Offeror must ensure that a valid obligating document (e.g. Government Purchase Order) signed by a Contracting Officer is in place before commencement of work. Any and all modifications after the commencement of work must likewise be authorized by a Contracting Officer.